

Completed and signed Request Forms must be submitted to *Cape Ann Marine Sales & Service* at least **one month** prior to launch request date. Please notify us if you plan to postpone your requested launch date to avoid additional fees.

Requested launch dates are not guaranteed

Boats will not be added to the launch schedule or launched without:

- **Your account balance paid in full for Service and Winter Storage**
- Completed & signed **LAUNCH REQUEST**, and
- **CERTIFICATE OF INSURANCE per our Insurance Requirements Form** – emailed to insurance@capeannmarina.com

Cape Ann Marina or Cape Ann Marine Sales & Service are not liable for damage to spray rails, bilge keels, transducers, through-hull fittings, roll dampening components or any similar hull protuberances while hauling and/or launching. **The vessel owner is responsible for providing any special equipment required for the protection of those hull components during the aforementioned operations.** _____ (initial)

Please fill out completely.

| | | | | |
|---|--|---|-------|--------|
| Boat Name & Registration #'s | POWER or SAIL | SIZE OF BOAT: L.O.A.: | BEAM: | DRAFT: |
| Owner information | NAME: | * Phone #'s: | | |
| | Customer #: | * Email: | | |
| Launch Week Requested: <i>Not guaranteed</i> | WEEK OF: | KEY LOCATION: BATTERY SWITCH LOCATION: | | |
| Assigned Summer Slip if known: | If you do not have a Summer Slip what is your expected departure date* read below: | | | |

REMARKS:

Schedule additional boat services at our Marine Service Center or by emailing service@capeannmarina.com

No launching or hauling on holidays, Saturdays or Sundays.

- **Owner is responsible for:** providing and installing drain plugs, opening thru-hull fittings, dock lines (4 min.), fenders (3 min.), paint and painting supplies if owner painted vessel themselves, safety equipment, bilge pump and battery operation. _____ (initial) *We will notify you when your boat has been launched.
- ***Unless you are a summer slip customer,** all winter storage agreements end on May 15th 2026, you must have a plan to launch your boat prior to this date. All winter storage boats will receive **3 days of complimentary dockage** after being launched *prior* to May 15th. *After* May 15th winter storage boats still on the docks will **have 24 hours of complimentary dockage** unless Cape Ann Marina is actively working on your vessel _____ (initial)
- For slip storage, contact our Dockmaster and make a reservation or request Dockmaster@capeannmarina.com.
- **All trailers must be removed within 5 days of launch, if not a Daily Yard Storage Fee will be charged.** Winter storage Boats and trailers without a valid storage agreement in the yard after June 1st will be charged the daily yard storage rate and may be subject to yard relocation fees. _____ (initial) .
- I want to store my trailer at CAM for the summer. Pre-payment is required. Trailers are not accessible once in storage. Flat rate: Single axle \$500, double axle, \$600, tri axle \$700. **Yes, _____ (initial)**

Signature: _____ Date: _____