



LAUNCH REQUEST

Completed and signed Request Forms must be submitted to *Cape Ann Marine Sales & Service* at least **one month** prior to launch request date. Please notify us if you plan to postpone your requested launch date to avoid additional fees. **Requested launch dates are not guaranteed.**

Boats will not be added to the launch schedule or launched without:

- **Your account balance paid in full for Service and Storage**
- Completed & signed **LAUNCH REQUEST**, and
- **Current CERTIFICATE OF INSURANCE** – email insurance to insurance@capeannmarina.com
- Include a copy of your **Boat Registration or Documentation**

Cape Ann Marina or Cape Ann Marine Sales & Service are not liable for damage to spray rails, bilge keels, transducers, through-hull fittings, roll dampening components or any similar hull protuberances while hauling and/or launching. The vessel owner is responsible for providing any special equipment required for the protection of those hull components during the aforementioned operations. _____ (initial)

Please fill out completely.

Boat Name & Registration #'s	POWER or SAIL L.O.A.:	SIZE OF BOAT: BEAM:	DRAFT:
Owner information	Phone #'s		
	Email:		
Launch Week Requested: Not guaranteed	WEEK OF:	STEP MAST* YES or NO	*Please make arrangements with Marine Services at (978) 283-0806 with as much notice as possible for mast stepping.
Assigned Summer Slip if known:	If you do not have a Summer Slip what is your expected departure date*:		

REMARKS: _____

Schedule additional boat services at our Marine Service Center or by emailing service@capeannmarina.com

No launching or hauling on holidays, Saturdays or Sundays without special request. Different rates may apply. Owner is responsible for: providing and installing drain plugs, opening thru-hull fittings, dock lines (4 min.), fenders (3 min.), paint, throw-away brush in cockpit, safety equipment, bilge pump and battery operation. _____ (initial)

***We will notify you when your boat has been launched.** All winter storage boats launched for the Spring/Summer season have 48 hours of complimentary dockage prior to May 26th. Any time spent at the dock past 48 hours will be charged at the transient dock rate. Boats launched on or after May 26th have 24 hours of complimentary dockage. Any time spent at the dock past 24 hours will be charged at the transient dock rate. If a boat is being worked on by our service department, no dockage rate applies. Dockage arrangements must be requested through the Dockmaster prior to launch. _____ (initial).

All trailers must be removed within 2 days after launch, if not a Daily Yard Storage Fee will be charged. _____ (initial)
Are storing your trailer with us for the summer? A flat \$500 storage fee will be billed to you. Yes, _____ (initial)

Yard Labor \$85.00 per hour (Min ½ hr) **Marine Mechanic Labor Rate** \$180.00 per hour (Min ½ hr)

Daily Yard Storage Fees: Daily Yard Storage Fees: up to 30' trailer is \$35.00/day, additional rate for over 30'. (this applies to service or launching work orders). Daily storage rate is \$1.00/foot/day.

Signature: _____ Date: _____