

Welcome back, boaters! It's our favorite time of the year again – SPRING !

We'd like to invite you to stop by the Marine Sales & Service Center to see all of the new items we have prepared for your boating season. We now have an interactive Simrad display. Stop by and say hi to Alana, our Service Coordinator. She is eager to meet you and help with all of your engine service, bottom painting, detailing, hauling, launching, and parts or accessories needs. She can be reached easily via email at service@capeannmarina.com or by phone at 978-283-0806. Also, we welcome Heather Dagle as our new Retail & Parts Manager. Please see any our or staff to help you find the boating accessory that you need. We stock cleaning and painting supplies, oils, filters, parts and safety items to update your Coast Guard required items and a whole lot more. We also have very competitive pricing and access to many catalogs and vendors with a quick turnaround time if it is not a stocked item. Be sure to ask, and we can help you find it.

Please keep in mind that all service or yard requests must be submitted in writing. We have enclosed both our **Launch Request** and **Commissioning Request** forms for your convenience. These forms can also be found on our website at <https://capeannmarina.com/marina-services/service/> and can be returned via e-mail (service@capeannmarina.com) as well as mailed. Please be sure to fill out all fields and sign each form as needed.

We are working towards moving to digital requests in the future to reduce the paper etc. Please make sure to include your email on our forms so we can better serve you in the future and reduce our footprint.

All service and launching requests are processed on a first come, first served basis. Requests beyond the realm of standard commissioning may be scheduled separately as summer work. You are required to return all service requests **30 days prior to your preferred launch date**. Launch dates are not guaranteed – if you find that you are not able to meet your preferred launch date, please notify us **one week in advance**.

MAY 15th 2020:

- All winter storage agreements end on May 15th, so please plan to launch your boat prior to this date.
- All boats will have shrinkwrap removed prior to May 15th, unless you make arrangements with Service.
- You will have 2 days to remove your boat from your temporary launch slip after May 15th

JUNE 1ST 2020:

- **Boats and trailers in the yard will be charged a daily rate and may be subject to yard relocation fees.**
- **You have two days to remove your boat from your temporary launch slip. After 2 days, you will be charged a daily dockage fee.**

Please contact Karl, our Dockmaster, for dockage reservations or requests. He can be reached by email at dockmaster@capeannmarina.com, in the office at 978-283-2116x 455 or via cell/text at 978-325-1121.

Trailer Storage: once again, we will be offering summertime all access or no access trailer storage. Don't have a boat slip or a mooring? Our Valet Services will also be ready to go when needed. Check out our website for details.

Mile Marker One Waterfront Restaurant is open for breakfast, lunch and dinner all year round. Stop by to see our newly renovated dining room and bar with a fresh new design, crew, and menu. Stay tuned for the re-opening of the Bridge Deck around Mother's Day. Follow us on social media - Facebook and Instagram [#capeannmarina](#), [#capeannmarine](#) and [#milemarkerone](#). Sign up for our E-Newsletter on our website and stay updated on all the seasonal happenings here at the Marina and Mile Marker One.

We sincerely appreciate your patronage and your compliance with our company policies and procedures.

We look forward to servicing you and hope to see you soon!

SIGN AND SUBMIT **30 DAYS PRIOR** TO REQUESTED COMPLETION DATE
REQUEST DATES ARE NOT GUARANTEED

DATE:		LAUNCH REQUEST DATE:
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OWNER:		VESSEL NAME:
PHONE:		LOA:
EMAIL:		VESSEL MAKE:



KEY LOCATION: _____ **COMBINATION:** _____

Work requests will not be accepted without a KEY LOCATION

I am launching my vessel at Cape Ann Marina and **have completed a Launch Request**

I trailer my boat. I **am not launching** at Cape Ann Marina

Please remove my **Shrinkwrap** by: _____

**Only Cape Ann Marine can remove Shrinkwrap – No removal fee if wrapped by CAMSS.*

All shrinkwrap will be removed by May 15th unless prior arrangements have been made.

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TRAILED BOAT SPECIAL

BOATS UP TO 25' 4/1/20 - 5/15/20

\$70 LAUNCH ONLY

When you have CAMSS bottom paint your boat –

MUST REQUEST 30 DAYS PRIOR

BOTTOM PAINTING -Tape Waterline & Paint-				PRICE MATCH GUARANTEE	
	1100	UP TO 25' + MATERIALS	\$13/FT	 Interlux. INTERLUX ACT - GAL: \$ 195 MICRON CSC -GAL: \$ 295 MICRON EXTRA -GAL: \$ 320	D.I.Y. BOTTOM PAINT KITS AVAILABLE IN MARINE STORE
	1101	26' TO 39' + MATERIALS	\$15/FT		
	1102	40' & UP' + MATERIALS	\$17/FT		
COLOR/BRAND PREFERENCE :					

BUFF & WAX HULL – Waterline to rub rail			
	8100	UP TO 25' + MATERIALS	\$12/FT
	8101	26' TO 39' + MATERIALS	\$14/FT
	8102	40' & UP' + MATERIALS	\$15/FT

COMPOUND & WAX HULL – Waterline to rub rail			
	8002	UP TO 30' +MATERIALS	\$16/FT
	8003	30' & UP + MATERIALS	\$17/FT

DECK & COCKPIT WASH – Clean deck surfaces and gunwales	
	8021 \$65/HR + MATERIALS

PURCHASE ONE OF OUR SELECTED STARBRITE CLEANING/DETAILING PRODUCTS TO RECEIVE A REBATE BOOK – VALUED AT \$50

BASIC ENGINE START UP SERVICE	
6408	Load test, charge, and install batteries as needed. Clean and service battery leads and hold downs. Inspect engine, belts, hoses and wires. Check fluids and fill as needed. Change low pressure and water separating fuel filters and prime with fresh fuel. Check fuel filter sample for water/debris. Test run engine(s) and verify proper function of steering and controls. Verify operation of navigation lights and bilge pumps. Commission generator in same manner if equipped. Install stern drive if applicable. Provisions for additional service recommendations as needed.

ENGINE START UP & TUNE	
6401	Includes all of the above, plus services outlined in manufacturers owner's manual i.e. water pump service, spark plugs, thermostats, distributor caps, rotors, and stern drive services as applicable. *Tune up service is recommended at 200-300 hour intervals or after 2-3 years. Spring is the best time for this service*

WATER SYSTEMS	
2140	Connect plumbing, flush and fill water tank(s). Pressurize systems. Test all water pumps, live-well, and washdown pumps. Reconnect and hot water heater, head system and A/C unit(s) if applicable.

THINKING OF UPGRADING?



ZINCS	
1216	ZINCS (EXTERNAL) – Shaft, Rudder, Trim Tabs
1216	ZINCS (INTERNAL) – Closed Cooling Zincs

TRAILER STORAGE	
I AM STORING MY TRAILER AT C.A.M FOR THE SUMMER (Flat fee of \$500)	I AM PICKING UP MY TRAILER

SIGNATURE: _____ DATE: _____

By signing this form, I agree and understand the policies and procedures outlined above and on the back of page 2 of this document.

Cape Ann Marine Sales & Service POLICIES for all Service Work.

- **No new work, hauling or launching will be performed unless Customer's account is current, this also includes customers that have a storage contract with Cape Ann Marina. Full remittance of all balances must be paid prior to taking boat from marina lot or docks.**
- A completed, signed work order or seasonal commissioning or de-commissioning checklist with customer and boat information along with a detailed description of work requested and provision of keys and or combo is required prior to job scheduling or commencement. Service requests will not be entered on to the schedule if any of this information is missing.
- **Owner is responsible for: drain plugs, opening thru-hull fittings, bilge pump and battery operation.**
- **Storage Fees** Boats that are dropped off for Service, without an appointment are subject to the Daily Yard Storage Fee. Boats without wet or dry storage contracts must be removed from the premises no longer than 4 business days following notification of job completion. Daily Yard Storage Fees: up to 30' trailer is \$35.00/day, additional rate for over 30'.
- Trailers must be picked up after launching within 2 days, or daily storage fee will be charged. Customers who want to pick up boats or trailers after hours can do so **any time before 8 p.m.** providing that payment is made in full prior to pick up.
- All trailers brought to yard must be **labeled with customer name** and vessel name on tongue. Failure to do so may result in a delay in service.
- Cape Ann Marine is not responsible for damage caused to boat, motor or trailer due to poor trailer adjustment i.e. improper tongue weight. Cape Ann Marine is not responsible for proper tie down upon completion of work, and customer pick up.
- Cape Ann Marine will provide for disposal of waste engine oil during normal business hours as long as the oil was purchased from our Ship's Store. Any persons caught leaving containers of waste oil on the grounds unattended will be subject to a fine and reported to Clean Harbors. This will also apply to any inappropriate disposal of hazardous materials on site.
- Labor performed at Cape Ann Marina must meet or exceed ABYC standards. ABYC non-compliance is grounds for job refusal.
- Weather Related Damage - Cape Ann Marine is not responsible for damage caused to boats or trailers caused by acts of nature. We are also not responsible for damage caused to boats or trailers in our yard by other patron's or visitors.
- An Environmental Fee will be assessed to all work.
- By law, hazardous spills need to be reported immediately. Spills must be cleaned at boat owner's expense.
- Jobs that exceed \$500.00 may require an initial deposit and may be subject to partial billing prior to job completion.
- Special orders for parts that exceed \$100.00 require an initial 25% deposit. A 15% restocking fee will be assessed for any returned or refused special orders.
- By signing this document, you are agreeing to both the front page and the above policies.

Print Name: _____ **Sign:** _____ **Date:** _____
By signing this form, I agree and understand the policies and procedures outlined above.

EARLY BIRD – LAUNCH SPECIAL

\$70 LAUNCH (TRAIERED BOATS ONLY)

WHEN YOU HAVE
CAPE ANN MARINE
BOTTOM PAINT YOUR BOAT

-EARLY BIRD SPECIAL - BOATS UP TO 25' - APRIL 1ST – MAY 15TH
*MUST COMPLETE SPRING COMMISSIONING AND LAUNCH REQUEST 30 DAYS PRIOR.

PARKING, STORAGE, VALET FOR TRAILER, VEHICLE, RV

One year, 6 months, month to month or daily.
Individual spaces are "all access all the time" and approximately 25' x 10', 35' x 10' and 45+.

SPACE IS LIMITED – CONTACT US TODAY

*VALET: LEARN MORE ON CAPEANNMARINA.COM

WE WILL MATCH OR BEAT ANY BOTTOM PAINT PRICE

With environmental regulations becoming stricter, in regards to pressure washing bottoms and antifouling paint, we as marina operators need to do so as well. Some boatyards have restricted any outside paint from coming onsite and are only allowing the paint they offer in their store. Other yards have restricted boat owners to do their own bottoms. If you are planning to do your own bottom painting this spring, we strongly encourage you to buy your paint through us. In fact, we will match or beat other's prices. We can also provide a paint kit for you, which will include all the necessary supplies such as rollers and brushes, to complete the job at a price that can't be beat! Our anodes/zincs are competitively priced. We want to make sure that you are supplied with great quality products and give you the best price we can!



THINKING OF REPOWERING YOUR BOAT? WE'RE HERE TO MAKE IT EASY.

YAMAHA, SUZUKI & CUMMINS CERTIFIED—
Visit our factory trained technicians and see what engine will fit your lifestyle. We have the facilities and equipment to install engines 2.5HP-425HP. We are happy to evaluate any vessel big or small.



WANT TO HAVE THE CAPE ANN MARINA EXPERIENCE?

NOW TAKING RESERVATIONS FOR THE 2020 BOATING SEASON.



Find us online at capeannmarina.com
or call our Dockmaster's office at
978-283-2116.

M1M
Mile Marker One
Waterfront Restaurant

Come Check out Mile Marker One's latest
REMODELED bar and dining room!
Open year round: breakfast- lunch & dinner

LAUNCH REQUEST 2020

Completed and signed Request Forms must be submitted to *Cape Ann Marine Sales & Service* at least **one month** prior to launch request date. Please notify us if you plan to postpone your requested launch date to avoid additional fees.

Requested launch dates are not guaranteed.

Boats will not be added to the launch schedule or launched without:

- **Your account balance paid in full for Service and Winter Storage**
- Completed & signed **LAUNCH REQUEST**, and
- **CERTIFICATE OF INSURANCE** – email insurance to service@capeannmarina.com

Cape Ann Marina or Cape Ann Marine Sales & Service are not liable for damage to spray rails, bilge keels, transducers, through-hull fittings, roll dampening components or any similar hull protuberances while hauling and/or launching. The vessel owner is responsible for providing any special equipment required for the protection of those hull components during the aforementioned operations. _____ (initial)

Please fill out completely.

Boat Name & Registration #'s	POWER or SAIL L.O.A.:	SIZE OF BOAT: BEAM: DRAFT:
Owner information	Tele #'s	
	Email:	
Launch Week Requested: Not guaranteed	WEEK OF: STEP MAST* YES or NO	*Please make arrangements with Marine Services at (978) 283-0806 with as much notice as possible for mast stepping.
Assigned Summer Slip if known:	If you do not have a Summer Slip what is your expected departure date*:	

REMARKS: _____

Schedule additional boat services at our Marine Service Center or emailing service@capeannmarina.com

No launching or hauling on holidays, Saturdays or Sundays without special request. Different rates may apply.

Owner is responsible for: providing and installing drain plugs, opening thru-hull fittings, dock lines (4 min.), fenders (3 min.), paint, throw-away brush in cockpit, safety equipment, bilge pump and battery operation.

_____ (initial)

***We will notify you when your boat has been launched. Unless you are a summer slip customer you will have 2 days to remove your boat from the temporary slip, prior to May 15 and 1 day after. Otherwise, current dockage rate will be charged daily. For slip storage, contact our Dockmaster and make a reservation or request**

dockmaster@capeannmarina.com.

All trailers must be removed within 2 days after launch, if not a Daily Yard Storage Fee will be charged. _____ (initial)

Are storing your trailer with us for the summer? A flat \$500 storage fee will be billed to you. Yes, _____ (initial)

Yard Labor \$65.00 per hour (Min ½ hr)

Marine Mechanic Labor Rate \$125.00 per hour (Min ½ hr)

Daily Yard Storage Fees: Daily Yard Storage Fees: up to 30' trailer is \$35.00/day, additional rate for over 30'. (this applies to service or launching work orders)

Signature: _____ Date: _____

75 Essex Avenue – RT. 133 Gloucester, MA 01930

978-283-0806 • service@capeannmarina.com • Fax: 978-283-2560 • www.CapeAnnMarine.com



Cape Ann Marine
Sales & Service

CREDIT CARD AUTHORIZATION 2020

CREDIT CARD AUTHORIZATION

Today's Date: _____

Name on Card: _____

Billing address of Card: _____

I _____ hereby authorize **Cape Ann Marina** and **Cape Ann Marine Sales & Service**

to charge \$ _____ on my _____
(Type)

CC# _____ expires on _____.

Security codes: 4 digit code if American Express on Front _____

or 3 Digit Code on Back of all the other Credit Cards _____

Signature: _____

Date: _____