



Cape Ann Marine Sales & Service must have signed request forms at least **one month** prior to launch request date for scheduling purposes. Please fill out completely and return as soon as possible. Please notify us if you plan to postpone your requested launch date to avoid additional fees. Requested launch dates are not guaranteed. Boats will not be launched without a signed LAUNCH REQUEST and a CERTIFICATE OF INSURANCE per our new requirements. Email insurance to service@capeannmarina.com. Customers with a balance from marine services or storage will not be entered into the schedule until accounts are paid in full.

Cape Ann Marina or Cape Ann Marine Sales & Service are not liable for damage to spray rails, bilge keels, transducers, through-hull fittings, roll dampening components or any similar hull protuberances while hauling and/or launching. The vessel owner is responsible for providing any special equipment required for the protection of those hull components during the aforementioned operations. _____ (initial)

Please fill out completely.

Boat Name & Registration #'s	POWER or SAIL L.O.A.:	SIZE OF BOAT: BEAM:	DRAFT:
Owner information	Tele #'s		
	Email:		
Launch Week Requested: Not guaranteed	WEEK OF:	STEP MAST* YES or NO	*Please make arrangements with Marine Services at (978) 283-0806 with as much notice as possible for mast stepping.
Assigned Summer Slip if known:	If you do not have a Summer Slip what is your expected departure date*:		

REMARKS: _____

Schedule additional boat services at our Marine Service Center or by calling (978) 283-0806.

No launching or hauling on holidays, Saturdays or Sundays without special request. Different rates may apply.

Owner is responsible for: providing and installing drain plugs, opening thru-hull fittings, dock lines (4 min.), fenders (3 min.), paint, throw-away brush in cockpit, safety equipment, bilge pump and battery operation.

_____ (initial)

***We will notify you when your boat has been launched. Unless you are a summer slip customer you will have 2 days to remove your boat from the temporary slip, prior to May 15 and 1 day after. Otherwise, current dockage rate will be charged daily. For slip storage, contact our Dockmaster and make a reservation or request dockmaster@capeannmarina.com.**

All trailers must be removed within 2 days after launch, if not a Daily Yard Storage Fee will be charged. _____ (initial)

Are storing your trailer with us for the summer? A flat \$500 storage fee will be billed to you. Yes, _____ (initial)

Yard Labor \$65.00 per hour (Min ½ hr)

Marine Mechanic Labor Rate \$120.00 per hour (Min ½ hr)

Daily Yard Storage Fees: Daily Yard Storage Fees: up to 30' trailer is \$35.00/day, additional rate for over 30'. (this applies to service or launching work orders)

Signature: _____ Date: _____